

SAFETY ACTION PLAN

ACTIVITY: MINI GOLF
LOCATION: MINI GOLF COURSE

GROUP LEADER...

- ➡ Group leader to run after being trained by TS Instructor
- ➡ Disclose relevant medical conditions
- ➡ Fulfil responsibilities in SAP below
- ➡ Responsible for overall group management

PARTICIPANTS...

- ➡ Shoes

INSTRUCTOR...

- ➡ N/A (group run)

RESTRICTIONS

3 years and older

RATIOS (not including instructor)

1 adult : 12 students

What could go wrong? 'The potential harm'	What would cause it to go wrong? 'The hazard'	How could we prevent it from going wrong? 'The mitigation'	Responsibility of?	When will it be done?	Emergency Plan
Impact Injury	- Inappropriate use of equipment - Getting hit by a putter	- Instruct clients to be aware of other players - Putter is not to be used as driver e.g. big swing	Group Leaders	Before & During	Suspected major injury - All to vacate area - Group leader to coordinate first aid - Group leader to arrange for ambulance or extra assistance - Inform host of incident immediately and fill out appropriate forms - Assess if activity can continue Other/ Minor Injury - Group leader to administer first aid
Death/Serious Injury	- Extreme environmental event (Flooding, Earthquakes, Lightning & High Winds)	- Move to emergency meeting area	Group leaders	In the event	
Falling Objects	- Ball/ Putter being thrown	- Instruct clients to use the equipment sensibly	Group leaders TSCC Staff	Before Before	
Bumps, Bruises, Scrapes, Strains, Sprains	- Trip or kick toes on the edge of the course - Running on uneven ground	- Ensure clients are wearing footwear - Walk around course, no running	Group leaders	Before & during	
Exposure to elements (sun, wind, temperature)	- Long periods out in the sun or wind and rain without correct clothes	- Move to an indoor Activity during "bad weather" - Ensure the group has adequate clothing	TS instructor Participants + Group leaders	Before Before & During	
Psychological harm	- Being bullied or forced to participate	- Challenge by choice - Group encouragement	TS instructor Participants + Group Leaders	During	

Please note: The Instructor may cancel this activity at any time if conditions outlined in this SAP are not able to be achieved or maintained. **Serious Hazards are highlighted**